

EMERGENCY TELEPHONE SYSTEM BOARD MEETING January 18, 2007

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order January 18, 2007, at 9:00: AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, DC Dennis Harris, Chief Jim Saletta, Sgt. Bob Harper, Captain David Shepherd, Jim Molnar, Chief Andy Oparyk and John Shay.

MEMBERS ABSENT: Chief Ken Rydberg and Director Barry Valentine

STAFF IN ATTENDANCE: Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy, MCSO; and Kathy Kempe, SEECOM, Mike Vest, HAPD, Deb Palmsiano, CLPD, and Kathy Restivo, CAPD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Johns, second by Captain Shepherd, to accept the December 21, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as of December 31, 2006, was \$2,385,041.00 in the General Account.

MOTION: by John Shay, second by Chief Oparyk, to accept the Treasurer's Report as submitted and place on file for future audit. All Members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by Capt. Shepherd to approve the 290001 expenditures in the amount of \$82,750.46, 290100 expenditures in the amount of \$65,795.55, and 290100 JAILS PROJECT expenditures in the amount of \$3150.00 for the month of December. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Saletta, Shepherd, Shay and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No Report

TECHNICAL: No Report

PERSONNEL: No Report

TRAINING: CPR and CRIMES classes will be scheduled soon and everyone will be notified. DCC Train the trainer refresher course will be held on January 30th and 31st. Please contact Robin to register your staff.

PSAP: No Report

GRANT WRITING: No Report

DISCUSSION: Woodstock Police Department is looking at purchasing a reverse notification system for the city. There was discussion as to what type of call outs could or should be done through the police department.

INFORMATION ITEMS: Nelson Systems has been out to all agencies. Harvard Police Department inquired to see if any other department using field reporting was having issues with the name fields not staying populated when reports were being sent. The office staff will be monitoring this issue.

MOTION: by Sgt. Johns, second by Captain Shepherd, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:19 AM

The next meeting is Thursday February 15, 2007
9:00 AM Woodstock Police Department

Coordinator's Report for January 18, 2007

HTE APPLICATIONS-

- ❖ **We are actively working on DMS. Please submit a copy of different reports to the ETSB office. This will help us determine which fields are needed for particular types of reports.**

PSAP/911-

- Just a reminder that the Area code Overlay will begin on February 17, 2007. As of this date when dialing any call you will need to dial 1 + area code + 7 digit number. Make sure all your speed dials have been updated or the calls will not complete.
- Our office is keeping a list of those dispatchers needing EMD training. If you have someone that you will be looking to send to EMD, please let the office know. This will determine if we have a class in the fall or if one will be needed earlier.
- As a reminder please update your roster with our office when hiring someone new or someone leaving. We need to keep our records up to date and limit access into our systems for dispatchers who have left your employment or gone to another agency.
- Our office will be setting up additional dates to complete CPR training for all the dispatchers. Please register your people early to ensure that you get the dates you need. Classes will be limited to 6 per session.

NETWORK / VERIZON-

- Verizon has done a new cell site integration that has been completed in Johnsbury at 5303 Wilmot Rd. This should improve coverage for the Johnsbury/Pistakee Highlands areas.

CORRESPONDENCE-

MISCELLANEOUS INFORMATION –